

Emerald Forest  
BHHS Caliber Realty  
700 University Drive E. Suite 108  
College Station TX 77840



HOA MANAGEMENT

**Emerald Forest Owners  
Association  
General Membership Meeting**

**Holy Cross Lutheran Church  
1200 Foxfire Dr  
College Station, TX  
Tuesday, October 13th, 2026  
at 6:00 PM**

As an owner in Emerald Forest, the appointed HOA Board of Directors would like to invite you to attend the Annual General Membership Meeting. Your participation is important, as this meeting will provide updates and current information regarding the Emerald Forest Community Improvement Association. It is also an opportunity for all members to have a voice in the community.

An election of directors will be held during the meeting, and ballots will be available for members in attendance. If you are unable to attend, please complete and return your Proxy/R.S.V.P. so that your vote may still be represented. As a member of the HOA, your input and participation are valued, and we encourage you to mark your calendar and attend.

Members will also have the opportunity to vote online regarding a proposed one-time \$300 special assessment and a proposed amendment to Article I, Section 8(A) of the Bylaws. Additional information and voting instructions will be provided by email. Online voting will be open from September 16 through October 9.

If you have any questions or concerns, or if we may be of any further assistance, please contact us at Berkshire Hathaway (979) 703-1819 or via email [hoa@bhhs caliber.com](mailto:hoa@bhhs caliber.com).

We look forward to seeing you at the meeting!

Sincerely,

A handwritten signature in cursive script that reads "Caeli Mailman".

Caeli Mailman  
BHHS HOA Community Portfolio Manager

A handwritten signature in cursive script that reads "Suzan Reed".

Suzan Reed  
Realtor / HOA Director

# Emerald Forest Owners Association General Membership Meeting

## R.S.V.P

\_\_\_\_ I **WILL** be attending the Emerald Forest Meeting on 10/13/2026 at 6:00 PM.

Number of Members/Owners Attending: \_\_\_\_\_

\_\_\_\_ I **WILL NOT** be attending the Emerald Forest Meeting on 10/13/2026 at 6:00 PM.

## PROXY

I, \_\_\_\_\_ (owner name), a member/owner of  
\_\_\_\_\_ (property address) in the Emerald Forest  
Owners Association, appoint \_\_\_\_\_, as my Proxy to attend the  
Members Meeting for Emerald Forest Owners Association to be held on October 13th,  
2026, and any continuation or adjournment thereof, and to represent, vote, execute  
consents and otherwise act for me in the same manner and with the same effect as if I  
were personally present.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Property Address

### **THIS R.S.V.P MAY BE RETURNED TO:**

By Mail: Berkshire Hathaway HomeServices Caliber Realty  
c/o HOA Management  
700 University Dr E Suite 108  
College Station, TX 77840  
By Email: [hoa@bhhs caliber.com](mailto:hoa@bhhs caliber.com)

## **Board of Directors Solicitation**

The Emerald Forest Board of Directors is currently seeking volunteers to serve on the Board of Directors for the upcoming term. If you are interested in being on the ballot for this year, please send an email with your name, property address, and a **statement of your intent** to serve on the board to [hoa@bhhs caliber.com](mailto:hoa@bhhs caliber.com) no later than October 9th, 2026.

The ballot will then be available at the General Membership Meeting.

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## **Architectural Review Committee Solicitation**

The Emerald Forest Architectural Review Committee is currently seeking volunteers to serve on the Architectural Review Committee. If you are interested in serving on the committee, please send an email with your name, property address, and a **statement of your intent** to serve to [hoa@bhhs caliber.com](mailto:hoa@bhhs caliber.com) no later than October 9th, 2026.

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Whether you plan to volunteer or not, we want to make sure that we have the most current information for each member on file. Please email the following to [hoa@bhhs caliber.com](mailto:hoa@bhhs caliber.com)

- Name
- Property address (with a unit number if applicable)
- Permanent mailing address
- Email address
- Phone number(s)

Your Berkshire Hathaway HomeServices HOA Management Team  
Caeli Mailman - HOA Community Portfolio Manager  
Suzan Reed - Realtor / HOA Director